

ANNOUNCEMENT OF VACANT POSTS

Reference is made to the Presidential Order N° 064/01 of 16/03/2020 establishing special statutes governing teachers in nursery, primary, secondary and technical and vocational schools, especially in its article 25 which stipulates that a Head teacher or Deputy Head teacher is recruited among teachers;

The Ministry of Education through its implementation agencies would like to recruit Head teachers and Deputy Head teachers for primary, secondary and TVET schools; hence interested candidates who meet the requirements are invited to apply for the following positions.





No	District	General Education						TVET				TOTAL
		Primary Teacher (A2)	Secondary Head Teacher (A0)	Secondary Deputy Teacher in charge of Studies (A0)	Secondary Head Teacher in charge of Discipline (A0)	TVET Head Teacher (A0)	TVET Deputy Head Teacher in charge of Studies (A0)	TVET Deputy Head Teacher in charge of Discipline (A0)	TVET Head Teacher in charge of Discipline (A0)			
1	Bugesera	15	21	15	2	0	5	1	59			
2	Burera	15	7	8	3	2	2	0	37			
3	Gakenke	4	15	16	0	0	3	0	38			
4	Gasabo	5	2	0	8	0	1	1	17			
5	Gatsibo	7	27	40	0	0	2	0	76			
6	Gicumbi	4	0	0	0	2	0	0	6			
7	Gisagara	3	0	3	3	9	1	0	10			
8	Huye	9	4	5	0	0	1	0	19			
9	Kamonyi	14	19	19	0	0	2	1	55			
10	Karongi	0	29	0	0	0	0	0	29			
11	Kayanza	17	10	3	0	0	0	0	30			
12	Kicukiro	6	7	7	7	0	0	0	27			
13	Kirehe	30	12	14	0	1	0	0	57			
14	Muhanga	8	8	6	0	0	1	0	23			

15	Musanze	2	13	0	2	0	0	0	0	0	0	17
16	Ngoma	25	11	5	2	0	0	0	1	0	44	
17	Ngororero	12	9	8	0	0	0	0	0	0	29	
18	Nyabihu	0	1	0	0	0	0	0	0	0	1	
19	Nyagatare	23	35	0	0	2	2	2	2	2	64	
20	Nyamagabe	8	7	1	2	1	1	1	0	0	20	
21	Nyamasheke	15	14	15	0	1	1	0	0	0	45	
22	Nyanza	13	9	11	3	0	0	1	1	1	37	
23	Nyarugenge	31	17	10	0	0	0	0	0	0	58	
24	Nyaruguru	11	5	9	1	1	1	2	0	0	29	
25	Rubavu	15	9	10	0	0	0	0	0	0	34	
26	Ruhango	4	11	15	0	0	0	0	0	0	30	
27	Rulindo	0	10	13	5	1	1	1	1	1	31	
28	Rusizi	9	14	23	0	0	0	0	0	0	46	
29	Rutsiro	13	11	14	0	0	0	2	0	0	40	
30	Rwamagana	0	2	1	1	0	0	0	0	0	4	
TOTAL		307	331	256	42	11	22	7	975			



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Interested and qualifying candidates to the positions of Head teachers or Deputy Head teachers are required to provide application files consisting of:

1. Identify card and documents attesting the experience:

- Copy of National Identity Card
- the copy of his/her appointment letter;
- Service testimonial;

2. Documents attesting outstanding professional performance:

- a copy of degrees or certificates accredited in Rwanda;
- a document attesting the performance of his/her pupils/students during the last three (3) years verified by the District/Employer.

3. Documents attesting integrity:

- a document attesting that he/she has or has not incurred any criminal sanction;
- a document attesting that he/she has or has not incurred any professional sanction given by the District/Employer.

4. Documents attesting professional ethics and leadership:

- copies of documents attesting the scores obtained in the performance contracts of the last three (3) last years verified by the District/Employer;
- copies of documents attesting the trainings obtained.

5. Required qualification for the positions:

- A2/ TTC or Normale Primaire for Primary Head Teachers,
- A0 in Education for Secondary Head Teachers or Deputy Head Teachers,
- A0 in Technical Education field for TVET Head Teachers or Deputy Head Teachers in charge of Studies.
- A0 in in Education or Social Sciences for TVET Deputy Head Teachers in charge of Discipline.

6. The applicant must fulfill the following:

- At least five (5) years of experience in teaching profession;
- Outstanding performance;
- Integrity and outstanding professional ethics.



Note:

- The candidates who previously applied and were shortlisted for the school leadership posts are invited to resubmit their application.
- For subsidized schools, the school owners submit application files of three (3) candidates for each position that meet requirements.
- The candidates who have previously passed successfully the recruitment exam for school leadership post of 10th December 2019 and are on the valid waiting list are to be considered for appointment first without going through the selection process.

Interested candidates who fulfill the set requirements should submit their application documents to their District Head Quarters **from September 7th 2020 to September 11th 2020 at 5:00 pm.**

Done at Kigali, on 25/8/2020

Dr. NDAYAMBAJE Irénée
Director General

