

No	Output/ Activity	Indicator	WATSAN SECRETARIAT MINI- ACTION PLAN & BUDGET						Tracking lights	Comment/Remarks			
			Lead Agency	Sponsoring Agency	Funding Source	January -June 2016							
						Jan	Feb	Mar			Apr	May	June
Component 1: Sector Review actions Organized and monitored													
1.1	Organize Quarterly SWG meetings	2 SWG Reports	MININFRA	MININFRA	Recurrent Budget			x		x		Two Sector working Group meetings were Organized(One to Validate the Policy and Strategy for Water Supply and Sanitation Services)	
1.2	Organize Thematic Working Group Meetings	2 Thematic working Groups/Quarter	MININFRA	MININFRA	Recurrent Budget		x	x	x	x		Two thematic working groups were Undertaken on the preparation of the PPP resenation for HLM held in Addis Ababafrom 15th to 17th March 2016 and Meeting Minutes have been Prepared.	
1.3	Organize 2016/17 forward looking Joint Sector Review (JSR) meetings	1JSR Report	MININFRA/WATSAN Secretariat	MININFRA	Recurrent Budget			X				The 2016/17 WatSan Sector forward Looking Joint Sector Review took Place by June 2016 and the Report is avialable	
1.4	Coordinate sector assessment, monitoring and evaluation	M& E Reports	MININFRA/WATSAN Secretariat	MININFRA	WATSAN Secretariat	x	x	x	x	x	x	The field visit have been done like Monitoring activity which held in Nyabihu and Rutsiro Districts in celes of Rurembo and Nyabirasi for the assessment of Presidential pledges of Water supply access for the people in those Villages which occurred in March 2016. and the Visits Reports have been Prepared	
1.5	Coordinate key Sector Events	2 sector events (World Water Day & HLM	MININFRA/WATSAN Secretariat /UNICEF	UNICEF	UNICEF			x				Rwanda has been represented in HLM by DG of Policy and Planning and by the Watsan Division Manager of MININFRA. Water week and World Water Day have been celebrated(Minutes for the world water Day and Country commitments for HLM are available)	
Coponent 2: National Policies, Plans for scaling up access , advocacy, guidelines and research Elaborated													
2.1	Review of National Policy & Strategy and Strategy for water Supply & Sanitation Services	Reviewed National Policy & Strategy	MININFRA/WATSAN Secretariat	UNICEF	UNICEF							The National Policies/Strategies for Water Supply and Sanitation Services Have been Finalized. Two Final Policies/Strategies are Available	
2.2	Coordinate Research on sanitation Marketing and low cost sanitation & Hygiene Options	Research Report	MININFRA/WATSAN Secretariat /UNICEF/Water Aid	UNICEF/Wa ter for People	UNICEF, Water Aid	X	X	X	X	X	X	A number of Low Cost technologies Have been availed and a waiting to scale the technologies countrywide.	
Component 3: Develop and support Moving towards SWAP													
3.1	Preparation of WATSAN Sectariat Mult year action Plan	Three Year Plan	MININFRA/Watsan Secretariat	MININFRA	WATSAN Secretariat	X						The Draf Action Plan aligned to the newly signed MoU has been developed and will be Finetuned by start of July 2016	
3.2	Development of MoU and Implementation SWAp	Ammended Secretariat MoU Signed	MININFRA/JICA	MININFRA	WATSAN Secretariat	X						The MOU have been developed and some Partners has already signed like JICA, Water for people,Water Aid ADRA and so on we are still mobilising other stakeholders to sign and the Implementation is going on track.	

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3.3	Support Sector Resource Mobilization	Amount of Resources	MININFRA/SWAp /JICA	MININFRA	JICA	x	x	X	x	x	x		Mobilisation is being done though it is continuous activity. Water for People, SDC, ADRA, Water Aid have promised to support. The Secretariat has done the lobby and advocacy to MINECOFIN to define Watsan Sector as Top Priority for accessing to ADB funds
3.4	Preparation of the secretariat Procedural Manual and concept note for moving towards SWAp	1 Procedure Manual and 1 Concept note Prepared	MININFRA/Watsan Secretariat	MININFRA									Not yet done.
Component 4: Promote and capture evidence based learning, and Knowledge management & dissemination of based practices													
4.1	Maintaining and Updating the Web portal		MININFRA/SWAp	MININFRA	UNICEF	x	x	x	x	x	x	x	It is on track because the draft proposal has been given to the people who does it.
4.2	Coordination of documentation and dissemination of WASH best practices and	Report	MININFRA/SWAP Secretariat/UNICEF	MININFRA	UNICEF	x	x	x	x	x	x		There are some team who are doing it on field visit all over the Country soon they are going to bring the findings from it.
4.3	Preparation of 2015/16 Sector Performance Report	Report	MININFRA	MININFRA	Recurrent Budget	x	x	x	x	x	x		It is in process because tender is already done and even the bidders have been evaluated.
4.4	Mapping of on-going and planned intervention by government and sector partners (3W matrix)	Database for Planned Interventions	MININFRA/SWAp /UNICEF	MININFRA	UNICEF	x	x	x	x	x	x		It is ongoing activity and even abig part is already done and now it is on stage of sending the matrix forms to the stakeholders for the information.
Component 5: Support for the Emergency Preparedness and Response for WASH Sector Provided													
5.1	Work Closely with MIDMAR and concerned partners on emergency preparedness and	Plan of Response	MININFRA -SWAP /MININFRA/UNICEF	MIDMAR	UNICEF	x	x	x	x	x	x		The action is under UNICEF
5.2	Support Water Crisis Response in CoK	Water Crisis response Provided	MININFRA/WATSAN Secretariat/SDC	MIDMAR	Watsan Secretariat		x	x	x	x	x		The Water crisis in CoK has been reduced since SDC and MININFRA sponsored Water Tanks to People of the Village of Gikondo.
WATSAN Secretariat Administrative Support													
6.1	Payment of Staff Salaries	Payments to Staff	MinInfra/Watsan Secretariat; Water for People/JICA/SDC	MININFRA	Watsan Secretariat	x	x	x	x	x	x		Staff are paid on time as it is planned and it is continuous activity.
6.2	Equip Secretariat with Office Equipments & Operational Expenses	Equipments & Operational Support	MININFRA/Watsan Secretariat/JICA	MININFRA	Watsan Secretariat		x	x	x	x	x		The Secretariat Equipments have been tendered but no bidder has applied, so it is going to be advertised again .

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