

Watsan Secretariat Action Plan & Budget																	TL	Comments/Remarks	
No	Output/ Activity	Indicator	Lead Agency	Sponsoring Agency	Funding Source	2015						2016							
						Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May			June
Component 1: Sector Review actions Organized and monitored																			
1.1	Organize Quarterly meeting	4 SWG Reports	MININFRA	MININFRA	Recurrent Budget				x		x					x		4 Sector Working Group Meetings took Place; One for B/g Paper of Policies/strategies; Another for 2014/15 Backward Looking JSR, Another one for Validation of Policies/Strategies for Water Supply and Sanitation and Another One for 2016/17 forward looking JSR	
1.2	Organize Joint Sector Review (JSR) meetings Organize	2 JSR Reports	MININFRA/W ATSAN Secretariat	MININFRA	Recurrent Budget					X					X			The 2014/15 Backward Looking Joint sector Review and 2016/17 Forward Looking Joint sector Reviews were undertaken and the Reports are available.	
1.3	Organize Thematic working groups Meetings	4 Thematic WG Meetings	MININFRA/W ATSAN Secretariat	MININFRA	Recurrent Budget			x			x				x		x	Four thematic working groups were Undertaken; two on the preparation of the PPPresentation for HLM held in Addis Ababa since 15th to 17th March 2016 and the Other two on the Preparation and Finalization of 2016/17 Forward Looking JSR Report	
1.4	Coordinate sector assessment, monitoring and evaluation	M& E Reports	MININFRA/W ATSAN Secretariat	MININFRA	WATSAN Secretariat	x	x	x	x	x	x	x	x	x	x	x	x	The field visit have been done like Monitoring activity which held in Nyabihu and Rutsiro Districts in celes of Rurembo and Nyabirasi for the assessment of Presidential pledges of Water supply access for the people in those Villages which occurred in March 2016. and the Visits Reports have been Prepared	
1.5	Monitor and Participate in Key Regional Events e.g. HLM and AfricaSan	2 sector events coordinated	MININFRA/W ATSAN Secretariat	UNICEF	UNICEF	X					x				x			Rwanda has been represented in HLM by DG of Policy and Planning and by the Watsan Division Manager of MININFRA.	
1.6	Coordinate key Sector Events	2 sector events(World Water Day & Global Hand Washing day)	MININFRA/W ATSAN Secretariat /UNICEF	UNICEF	UNICEF					x						x	x	Water week and World Water Day have been celebrated(Minutes for the world water Day are available)	
Component 2: National Policies, Plans for scaling up access , advocacy, guidelines and research Elaborated																			

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2.1	Coordination of the Development of the national sanitation and hygiene plan (CBEHPP Plan)	Final Hygiene Plan	MoH	UNICEF	UNICEF					x	x									Thenational sanitation and hygiene plan (CBEHPP) Plan was Developed and Is Under Implementation
2.2	Review of National Policy & Strategy and Strategy for water Supply & Sanitation Services	Reviewed National Policy & Strategy	MININFRA/WATSAN Secretariat	UNICEF	UNICEF	x	x	x	x	x	x									The National Policies/Strategies for Water Supply and Sanitation Services were Developed and the Final Versions are Available.
2.3	Preparation of an advocacy paper detailing the current Status WASH coverage and gaps	Advocacy Paper	MININFRA/WATSAN Secretariat	UNICEF	UNICEF						x	x								The Advocacy Paper has been Prepared and the WatSan Sector Actions has been considered as the National Priority.
2.4	Coordinate Research on sanitation Marketing and low cost sanitation & Hygiene Options	Research Report	MININFRA/WATSAN Secretariat /UNICEF/Water Aid	UNICEF/Water for People								X	X	X	X	X	X			A number of Low Cost technologies Have been availed and a waiting to scale the technologies countrywide.
Component 3: Develop and support Moving towards SWAP																				
3.1	Preparation of WATSAN Sectariat Mult year action Plan	Three Year Plan	MININFRA/WATSAN Secretariat	MININFRA	WATSAN Secretariat						X	X								The Draf Action Plan aligned to the newly signed MoU has been developed and will be Finetuned by start of July 2016
3.2	Development of MoU and Implementation SWAp	SWAp MoU Signed	MININFRA/JICA	MININFRA	WATSAN Secretariat						X	X								The MOU have been developed and some Partners has already signed like JICA, Water for people,Water Aid ADRA and so on we are still mobilising other stakeholders to sign and the Implementation is going on track.
3.3	Development of sector investment plan and partnership principles Supported	Sector Investment Plan	MININFRA/WATSAN Secretariat	MININFRA	WATSAN Secretariat				x	x										The Developed National Policies/Strategies for Water Supply and Sanitation Services Outlines the Provides the Investment Requirements and Outlines Partnership Principles.

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3.4	Support Sector Resource Mobilization	Amount of Resources	MININFRA/S WAp /JICA	MININFRA	JICA	x	x	x	x	x	x	x	x	X	x	x	x		Mobilisation is being done though it is continuous activity. Water for People, SDC, ADRA, Water Aid have promised to support. The Secretariat has done the lobby and advocacy to MINECOFIN to define Watsan Sector as Top Priority for accessing to ADB funds
Component 4: Promote and capture evidence based learning, and Knowledge management & dissemination of based practices																			
4.1	Maintaining and Updating the Web portal		MININFRA/S WAp	MININFRA	UNICEF	x	x	x	x	x	x	x	x	x	x	x	x		WatSan Documents are always Posted on the WeB Portal e.g. The Recent concluded 2016/17 Forward JSR
4.2	Coordination of documentation and dissemination of WASH best practices and lessons learnt	Report	MININFRA/S WAP Secretariat/UNICEF	MININFRA	UNICEF					x	x	x	x	x	x	x	x		There are some team who are doing it on field visit all over the Country soon they are going to bring the findings from it.
4.3	Preparation of 2015/16 Sector Performance Report	Report	MININFRA	MININFRA	SDC						x	x	x	x	x	x	x		It is in process because tender is already done and even the bidders have been evaluated.
4.4	Mapping of on-going and planned intervention by government and sector partners (3W matrix)	Database for Planned Interventions	MININFRA/S WAp /UNICEF	MININFRA	UNICEF				x	x	x	x	x	x	x	x	x		It is ongoing activity and even abig part is already done and now it is on stage of sending the matrix forms to the stakeholders for the information.
4.5	Develop the benchmarking System for Rural Water Management	1 Benchmarking System	MININFRA/S WAp RURA,UNICEF	MININFRA	UNICEF						x	x	x						The Benchmarking System Has been Developed and available
4.6	Revision of the Existing MIS to monitor access and Sustainability of WASH Services	MININFRA/S WAp	MININFRA/S WAP Secretariat/ Water for People	MININFRA/ WASAC	Water for People				x	x	x	x							The Draft Terms of reference for the Development of the systems have been developed and the system itself is planned in the fiscal year 2016/17
Component 5: Support for the Emergency Preparedness and Response for WASH Sector Provided																			
5.1	Work Closely with MIDMAR and concerned partners on emergency preparedness and response for WASH sector	Plan of Response	MININFRA - SWAP /MININFRA/ UNICEF	MIDMAR	UNICEF				x	x	x	x	x	x	x	x	x		The action is under UNICEF

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5.2	Support Water Crisis Response in CoK and Country Wide	Water Crisis response Provided	MININFRA/WATSAN Secretariat/SDC	MIDMAR	Watsan Secretariat								x	x	x	x	x		The Water crisis in COK has been reduced since SDC and MININFRA sponsored Water Tanks to People of the Village of Gikondo.
WATSAN Secretariat Administrative Support																			
6.1	Payment of Staff Salaries	Payments to Staff	MinInfra/Watsan Secretariat; Water for People/JICA	MININFRA	Watsan Secretariat	x	x	x	x	x	x	x	x	x	x	x	x		Staff are paid on time as it is planned and it is continuous activity.
6.2	Equip Secretariat with Office Equipments & Operational Expenses	Equipments & Operational Support	MININFRA/Watsan Secretariat/JICA	MININFRA	Watsan Secretariat								x	x	x	x	x		The Secretariat Equipments have been tendered but no bidder has applied, so it is going to be advertised again.