

GUIDE ON THE HARMONIZATION OF EDUCATION PACKAGE OFFERED TO OVC

1. INTRODUCTION

In early 2009, the Ministry of Gender and Family Promotion developed the National Guide on the Minimum Package of Services for Orphans and Other Vulnerable Children (OVC). The objective of this document is to provide guidelines for coordinating and improving services provided to OVCs in sync with the national OVC strategic plan. One of the key services outlined by the minimum package is education support.

This guide compliments the Minimum Package guidelines on the education support. It also outlines how the package provided to OVC in schools can be harmonized, administered and coordinated. Harmonizing packages will lead to improved transparency, equity and sustainability of education support. It will also help to mitigate the negative consequences surrounding any duplication of efforts.

This guideline was created after many consultations with all stakeholders involved in the OVC education sector.

The minimum provisions for children under education support listed below was developed based on the assessment conducted in schools sampled in urban, semi-urban, and rural areas.

2. OBJECTIVES OF THE GUIDE

- ✓ The aim of this document is to harmonize services provided by various stakeholders to OVCs enrolled in schools in order to ensure that the supported OVC receives the minimum required assistance to meet the basic needs for his/her education.
- ✓ To avoid discrepancies among stakeholders concerning the packages offered in education

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3. THE MINIMUM PROVISION TO SUPPORTED OVCS (BY EDUCATION LEVELS)

No	Grades	Materials	Quantity per Year
1	Primary P1-P3	Exercise books- 96 pages	9
		Calligraphy pad-120 pages	2
		Art book (Cahier de dessin)	2
		Pencils	3
		Ruler***	1
		Pens	6
		School bag	1
		Rubber	3
		Shoes	2
		Uniform for primary***	2
		Underwear	3
2	Primary P4-P6	Exercise books- 96 pages	10
		Exercise books- 200 pages	5
		Mathematical set	1
		Pens	10
		School bag	1
		Sanitary pads(girls aged 12 and above)	9
		Uniform for primary ****	2
		Shoes	2
		Underwear	3
3	9YBE	Exercise books 200 pages	13
		Registers	3
		Pens	10
		Scientific calculator***	1
		Mathematical set	1
		Uniform***	2
		Sport uniform***	1
		Shoes	2
		School bag	1
		Underwear	3
		Sanitary pads (girls)	9
4	Upper Secondary not boarding	Exercise books 200 pages	13
		Registers	3



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No	Grades	Materials	Quantity per Year
		Pens	10
		Scientific calculator (where applicable)***	1
		Mathematical set (oxford)	1
		Uniform ***	2
		Sport uniform***	1
		Periodic table***	1
		Shoes	2
		School bag	1
		Underwear	3
		Sanitary pads (girls)	9
		School fees (as required by public school)	
5	Upper Secondary/ boarding	Uniform***	2
		Exercise books 200 pages	13
		Registers	3
		Pens	10
		Periodic table***	1
		Scientific calculator***	1
		Mathematical set ***	1
		Sport uniform***	1
		Underwear	3
		Washing soap	14
		Toothpaste(Medium size)	9
		Vaseline (500mg)	1
		Sanitary pads(girls)	9
		Toilet papers	9
		Bed sheets (2 pairs)***	2
		Blanket***	1
		Bag or suitcase***	1
		Towel***	1
		Bucket***	1
		Mattress***	1
		Health insurance	1
Transport to and from School location			
School fees (as required by public school)			



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6	TVET / not in boarding school	Exercise books 200 pages	6
		Registers	4
		Uniform ***	1
		Overall /uniform for practicals ***	1
		Internship-related costs	1
		Underwear	3
		School fees/tuition [As required by the school (Public school)]	
		Sanitary pads (girls)	9
		Training kit as appropriate	1
7	TVET IN BOARDING	Exercise books 200 pages	6
		Registers	4
		School fees/tuition (As required by the school (Public school))	
		Uniform	1
		Overall /uniform for practicals	1
		Internship-related costs	1
		Washing soap	14
		Toothpaste(Medium size)	6
		Vaseline (500mg)	1
		Sanitary pads (girls)	9
		Toilet Papers	9
		Underwear	4
		Bed sheets	2
		Blanket	1
		Bag or suitcase	1
		Towel	1
		Bucket	1
		Mattress	1
		Health insurance	1
		Transport to and from school	
Training materials as appropriate	1		

***Items with three stars have recurring use: they can be given once in three years since they can last for longer

NB: Service providers are encouraged to provide support to TVET graduates for a good start in active life. This can be achieved through:

- a) Providing a start up kit
- b) Establishing a revolving Find



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- c) Setting up a guarantee fund in cooperation with a Bank /Financial Institution

4. IMPLEMENTATION STRATEGIES

- ✓ The package above has been developed for OVC in public schools.
- ✓ Application of the package must take into account the specific needs of the OVC at any given level or grade
- ✓ All stakeholders assisting OVCs in education should use the above list as a reference in determining the minimum required package.
- ✓ All OVCs in boarding schools benefiting from this education assistance should be provided with health insurance.

- ✓ All stakeholders should follow MIGEPROF guidelines on the identification of the Most Vulnerable Children (MVC).
- ✓ The services shall be provided without discrimination or stigmatization of any kind.
- ✓ Services should be provided on time.
- ✓ Whenever a stakeholder cannot provide the services needed by an OVC, he/she shall refer that OVC to other stakeholders who can do so.
- ✓ Stakeholders are encouraged to provide IGA support to OVC foster care families/Caregivers in order to ensure the sustainability of the intervention
- ✓ Stakeholders in liaison with local authorities shall encourage OVC foster care families or their own families to fulfill their responsibilities

5. CONCLUSION

This document does not replace the previous documents relating to the policies, strategic plans and the National Guide on a Minimum Package of services for OVC but provides additional information. The implementation of the guidelines will help to harmonize the educational support offered to OVCs.

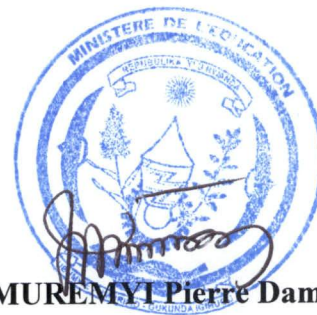
The Ministry of Gender and Family Promotion reserves the right to adapt this Minimum Package in Education to changing situations.

Done in Kigali, on September 21st, 2011



Inyumba Aloisea

Minister of Gender and Family Promotion



HABUMUREMYI Pierre Damien

Minister of Education