



**REPUBLIKA Y'U RWANDA**



**KOMISIYO Y'IGIHUGU Y'UBUMWE N'UBWIYUNGE  
COMMISSION NATIONALE POUR L'UNITE ET LA RECONCILIATION  
NATIONAL UNITY AND RECONCILIATION COMMISSION**

---

Tender Notice (TN) / Invitation for Bids (IFB)

**Tender for Printing of NURC annual Report 2014-2015 , action plan 2015-2016 and NURC promotional materials**

*No 001/S/NCB/2015-2016/OB/NURC/July 2015*

1. The *National Unity and Reconciliation Commission , of the Procuring Entity* (hereinafter called "Client") funded by *Ordinary Budget* ). The Client intends to apply a portion of the funds to eligible payments under the contract for which this Bidding Document is issued. The Tender is composed by 3 LOTS UNDIVIDABLE\_ :

**LOT I:** Printing and multiplication of NURC Annual report 2014-2015 And NURC Action Plan 2015-2016

- 400 copies for annual report
- 250 copies for Action Plan 2015-2016

**LOT II: Design , Printing and multiplication of NURC**

- NURC FOLDERS: 1.000 PCS
- Leaflets : 1.000 pcs
- Banners PVC : 20 pcs
- Pull up banners : 3 pcs
- Service cards : 27 pcs
- Business cards : 2.000 pcs

**LOT III: Design , Printing and multiplication of NURC**

- NURC Training manual (Inyoborabiganiro kuri Ndi Umunyarwanda : 2.000 PCS
- NURC Bulletin : 500 pcs

2. The *National Unity and Reconciliation Commission* invites eligible bidders to submit bids for the tender for Printing to NURC **NURC annual Report 2014-2015 , action plan 2015-2016 and NURC promotional materials** as indicated in detail in the statement of Requirements.

3. Tender Documents may be obtained from *NURC Headquarters* upon presentation of proof payment of a non-refundable fee of *nine thousand Rwandan francs* (9000 FRW) to Account N° 120.00.46 opened at *National Bank of Rwanda (BNR)*.
4. Tender Documents may be obtained on any working day from 24<sup>th</sup> July 2015 at 8:00 A.M to 17:00 PM . Enquiries regarding this tender may be addressed to *Executive Secretary of NURC , PO BOX 174 KIGALI*
5. Well printed bids, properly bound and presented in four copies , one of which is the original must reach the NURC headquarter at the address mentioned above Not later than **26<sup>th</sup> August 2015 at 9.00 a.m.** Late bids will be rejected and returned unopened. **The bid security** is fixed of sixty thousand (60.000RFW) for each lot.
6. Bids will be opened in the presence of bidders or their representatives who choose to attend **at 10.00 a.m on the same date.**
7. The Outer envelope should clearly indicate the tender name and title. The validity of the offers shall be 120 days from the date of opening of the bids.
8. Bidding will be conducted in accordance with the Law N° 12/2007 of 27/03/2007 on Public Procurement as modified and completed to date

*Done at Kigali , on 21<sup>st</sup> July 2015*

**Dr.HABYALIMANA Jean Baptiste**

**Executive Secretary**