

ANNUAL PROCUREMENT PLAN 2013-2014

NATIONAL UNITY AND RECONCILIATION COMMISSION (NURC)

Title of the tender	Planned tender document preparation date	Planned publication date	Planned bid opening date	Planned provisional Notification date	Planned contract signing date	Recruitment of the supervising firm (Yes /No)	Planned contract management start date	Contract closure date	Other information : Prior study, need of specialist for TS or TOR and/or contract management , prequalification , Local preference, No objection from funding institution, etc
Selection one poems, one song and film on unity	25-Jan-14	3-Feb-14	4-Mar-14	5-Mar-14	10-Mar-14	No	10-Mar-14	11-Jun-14	
Supply of NURC SPORT MATERIALS and clothers (22 PCS)	25-Jan-14	3-Feb-14	4-Mar-14	5-Mar-14	10-Mar-14	No	10-Mar-14	11-Jun-14	
Decoration of NURC COFERENCE HALL	25-Jan-14	3-Feb-14	4-Mar-14	5-Mar-14	10-Mar-14	No	10-Mar-14	11-Jun-14	
Supply of office for repairing AND MAINTAINING IT EQUIPMENT	25-Jan-14	3-Feb-14	4-Mar-14	5-Mar-14	10-Mar-14	No	10-Mar-14	11-Jun-14	

Supply of ICT EQUIPMENTS (Laptops, Antivirus, toners)	5-Sep-13	16-Sep-13	22-Oct-13	28-Oct-13	11-Nov-13	No	11-Nov-13	#####	
Supply of NURC STATIONNERIES	5-Sep-13	16-Sep-13	22-Oct-13	28-Oct-13	11-Nov-13	No	11-Nov-13	#####	
Cleaning services of NURC Offices	25-May-12	9-Jun-12	10-Jul-12						
Cleaning services of NURC Offices	25-May-12	9-Jun-12	10-Jul-12	23-Jul-12	1-Aug-12	No	1-Aug-12	30-Jun-14	Contract renewable, budget will be shared with ITORERO(6months for NURC, 6months for ITORERO)
Transport of NURC Courriers	25-May-12	9-Jun-12	10-Jul-12	23-Jul-12	1-Aug-12	No	1-Aug-12	30-Jun-14	Contract renewable
Hiring of a vehicle for transport of NURC STAFF IN Ordinary activities	25-May-12	9-Jun-12	10-Jul-12	23-Jul-12	1-Aug-12	No	1-Aug-12	30-Jun-14	Contract renewable
Security of NURC STAFF AND OFFICES	25-May-12	9-Jun-12	10-Jul-12	23-Jul-12	1-Aug-12	No	1-Aug-12	30-Jun-14	Contract renewable, budget will be shared with ITORERO(6months for NURC, 6months for ITORERO)

NURC STAFF /SPORT					1-Nov-12	No	1-Nov-12	1-Nov-14	Contract renewable
Hiring Hotel services for a dialogue with government particular institutions on unity and reconciliation policy and process (500pers)	5-Jun-13	18-Jun-13	23-Jul-13	26-Jul-13	30-Jul-13	No	3-Aug-13	30-Jun-14	Annual contract
Hiring Hotel services for a dialogue in all universities (120pers) in two days in Kigali city	5-Jun-13	18-Jun-13	23-Jul-13	26-Jul-13	30-Jul-13	No	3-Aug-13	30-Jun-14	Annual contract
Hiring Hotel services for Reconciliation week and International day of peace (100pers) one in Kigali city	5-Jun-13	18-Jun-13	23-Jul-13	26-Jul-13	30-Jul-13	No	3-Aug-13	30-Jun-14	Annual contract
Hiring Hotel services with Rwandans from DIASPORA (100pers) in Kigali city	5-Jun-13	18-Jun-13	23-Jul-13	26-Jul-13	30-Jul-13	No	3-Aug-13	30-Jun-14	No other information

Consultancy services on a document for monitoring guideline and strategies	10-Aug-13	20-Aug-13	25-Sep-13	28-Sep-13	15-Oct-13	No	15-Oct-13	16-Jan-14	No other information
Consultancy services on producing a documentation book on Unity and Reconciliation process	10-Aug-13	20-Aug-13	25-Sep-13	28-Sep-13	15-Oct-13	No	15-Oct-13	16-Jan-14	No other information
Printing and multiplication of NURC Annual report 2012/2013 and Action plan 2013-2014	30-Jul-13	1-Aug-13	3-Sep-13	4-Sep-13	11-Sep-13	No	11-Sep-13	20-Sep-13	

Printing and multiplication of NURC DOCUMENTS (BROCHURES, FOLDERS, igorora magazine, flags)	29-Aug-13	2-Aug-13	5-Sep-13	6-Sep-13	14-Sep-13	No	14-Sep-13	30-Jun-14	
Hiring Hotel services for NURC meeting with Public sectors, private sectors, forum for political parties and (100pers) in Kigali city /mainstreaming unity and reconciliation through monitoring	5-Jun-13	18-Jun-13	23-Jul-13	26-Jul-13	30-Jul-13	No	3-Aug-13	30-Jun-14	No other information
Hiring Hotel services for dissemination and publication of research findings (100pers) in Kigali city	5-Jun-13	18-Jun-13	23-Jul-13	26-Jul-13	30-Jul-13	No	3-Aug-13	30-Jun-14	No other information

Hiring Hotel services for meetings with partners and stakeholders(in differentes categories of meetings) in Eastern province	10-Aug-13	20-Aug-13	25-Sep-13	28-Sep-13	15-Oct-13	No	15-Oct-13	one year	
Hiring Hotel services for meetings with partners and stakeholders(500pers)/ to set up the networks held at District levels /Provinces	5-Jun-13	18-Jun-13	23-Jul-13	26-Jul-13	30-Jul-13	No	3-Aug-13	one year	Ending contract in feb 2014
Hiring Hotel services for a dialogue with with leaders at National levels on unity and reconciliation in parteship with UNITY CLUB(100pers) in Kigali city	5-Jun-13	18-Jun-13	23-Jul-13	26-Jul-13	30-Jul-13	No	3-Aug-13	30-Jun-14	Annual contract
NURC THEATRE	10-Aug-12	29-Aug-12	3-Oct-12	22-Oct-12	1-Nov-12	No	1-Nov-12	1-Nov-13	Contract renewable

Hiring Hotel services for a PRESS Conference with journalists(80pers) in Kigali city/ Four times	5-Jun-13	18-Jun-13	23-Jul-13	23-Jul-13	30-Jul-13	No	30-Jul-13	30-Jun-14	Annual contract
Hiring Hotel services for Commissioners meetings and retreats (12pers) in Kigali city (monthly and annual	5-Jun-13	18-Jun-13	23-Jul-13	23-Jul-13	30-Jul-13	No	30-Jul-13	30-Jun-14	Annual contract
Maintenance of NURC IT EQUIPMENTS	5-Jun-13	18-Jun-13	23-Jul-13	2-Aug-13	10-Aug-13	No	10-Aug-13	30-Jun-14	Annual contract
Hiring Hotel services out of Kigali	25-Jan-14	3-Feb-14	4-Mar-14	5-Mar-14	10-Mar-14	No	10-Mar-14	30-Feb-15	Annual contract
Tender for a firm of NURC STAFF RECRUITMENT	25-Jan-14	3-Feb-14	4-Mar-14	5-Mar-14	10-Mar-14	No	10-Mar-14	For one year	Annual contract
Producing and editing a fifteen minutes of RTV Program	25-Jan-14	3-Feb-14	4-Mar-14	5-Mar-14	10-Mar-14	No	10-Mar-14	For one year	Annual contract

